

We're majoring in help.  
For Financial Aid Administrators, that is.



# **NYSFAAA**

**New York State Financial Aid Administrators Association, Inc.**

*Thirty-six years of volunteer service to  
Financial Aid Administrators and the Families they serve*



*Schools & Lenders Students & Families High School Counselors About Us Press & Media*

## **FAO Menu**

**Calendars**

NYSFAAA Executive Council

**Constitution**

Meeting Minutes

**Executive Council**

June 19-21, 2002

**Job Opportunities**

Saratoga Springs, New York

**Long Range Plan**

Present: Anne Barton, Cathy Bellomo, Warren Hoffman, Judi

**Long Range  
Plan 2002**

Miladin, Michael McGraw, Kevin Ryan, Lisa Simpson, John Smith, Tony

**Member Application**

Thompson, Michael Williams, Gale Drapala, Gustavo Rivera, Mim Brown

**NYSFAAA Awards**

**NYSFAAA History**

1. Opening Remarks – Cathy Bellomo

**Policy & Procedures**

2. Approval of Minutes from the April Executive Council Meeting

**Principles**

**Regional News**

**Subscribe to an  
E-Mail List**

Smith/Drapala - Unanimous

3. VP for membership report – Warren Hoffman

Warren has updated the membership listing. There were 74 new memberships submitted at novice training. The mailing for membership renewals has been completed and they have begun to come back in to Warren.

The directory has been mailed out. There is a flaw with the directory and the data from NYU and Manhattan College had been merged in the directory. Warren will contact both schools and notify them of the mistake. He will ask Vince Scalise to post the correct information on the website to be downloaded by the membership. New membership cards are being produced thru 2005. Membership pins are in stock as well.

4. Novice Training Report – Lisa Simpson

Looking to expand training to include HS counselors and Bursars.

Considering the possibility of looking for bids for future novice training sites. Oswego wants us to continue having our training there.

5. Treasurers Report – Mike McGraw

Good financial shape. Most bills have been paid with the exception of novice and the Counselor workshop. Mike distributed copies of the fiscal report. He mentioned that 1099's must be given out to all guest speakers who receive payments of \$600.00 or more.

NCHelp - The Committee is gathering Financial Aid prospectives for Reauthorization, is meeting on September 11, 2002 in Washington, D.C. Money is being set aside for Homeland security and therefore funds are scarce in Washington. There may be very little room to maneuver for increasing Title IV programs.

Development Committee – Mike received a listing of all NYS contacts that is now in a MS-Access format. Is currently having an Access program written to catalogue who the NYSFAAA sponsors are.

Motion: Accept the Treasurer's Report

Hoffman/Smith – Unanimous

6. Conference Report – Warren Hoffman – Buffalo

Conference

Conference registration packets will go out at the end of June. A postcard will be circulated in late July to remind people to update their materials. If our regions are planning to organize or send buses to Buffalo, please let Warren know in advance so arrangements can be made for a smooth registration.

7. Regional Reports – submitted. Regional committee chairs need to meet to plan agendas and budgets for their respective

committees. Anne recommended that Mike McGraw meet with the regional treasurers at least once a year to discuss what they should be doing in terms of documentation, etc.

8. President's Report - Cathy Bellomo

Cathy circulated a copy of the view book for review.

EASF AA will begin to charge a nominal fee for training materials at their workshops.

9. HESC Update – Michael Williams

Document file to be forwarded to Evelyn DeStio by Mike Williams

10. Approval of Proposed 2002-2003 Budget

Motion: Accept the Proposed Budget

Hoffman/Brown – Unanimous

11. HESC Update – Peter Keitel

HESC raised \$5,324.00, in a bowl-athon which has been contributed to the NYSFAAA Scholarship Fund.

12. Long Range Plan Brainstorming Session:

1. NYSFAAA's Audiences

a. Leadership aka. Mentoring

i. Connecting with Novice graduates. Membership chair in each region should contact the new novices about regional meetings (invitations).

ii. Intermediate Training – letter from mentoring chair

iii. Advanced Training

iv. Build Passion

v. Send thank you letters for participation

vi. List of new members from each regions

b. Political Knowledge – How it affects funding

- i. February Higher Education Day – set up a table for NYSFAAA.
- ii. Need to Target Sullivan/Eve successors.
- iii. Continue to financially support legislative forum
- iv. Formulate legislative agenda
1. NYSFAAA Presidential letter on Legislative Issues on the Federal and State level
2. Reauthorization
3. Get information from EASFAA and NASFAA
4. Legislative Gazette
5. Regions should invite their local legislators to regional meetings and/or state conferences.
6. Invite Presidents to state conferences in your area.
- v. NYSFAAA-L -> bulletins on key issues from all services weekly
- vi. Letter to Director with Viewbook
- vii. Charge the regions to call fellow officers regarding meetings.
- viii. Need to reach out to members who are not members this year; reach out to members who are not active.
- ix. Continue joint training (SUNYFAP, HEOP, EOP<tax training>, NYSOBBA, Registrars)
- x. Offer F.A. for admissions, academic advisors, non-financial aid professionals
- xi. Build feeling of professionalism
- xii. Everyone on regional listserves and create a NYSFAAA email
- xiii. Investigate ATAC
- xiv. Send Webletter automatically on this listserve
- xv. Contact us needs to be visible (officers, regional, committee chairs)

- xvi. Renewal application with invoice
- xvii. Develop database of all F.A. members in each office  
-> renewal/new member
- xviii. Media Awareness (TV, Radio, Newspapers)
  - 1. Promoting CAAN (work with HESC media person)
  - 2. Monthly calendar of activities regional/statewide  
->have them come from the regions – submissions should be made to Vince Scalise in a timely manner
  - 3. Speakers Bureau
  - 4. Statewide Chair attending all Council Meetings
- xix. State Fair / Scholarship
- xx. School Districts – Media Person
- xxi. Continue CAAN wrap
- xxii. HESC will promote your activities
- xxiii. Develop a NYSFAAA.org poster
- xxiv. Early Awareness
  - 1. Camera ready product – McDonald's
  - 2. Develop a poster – NYSFAAA.org – bi-lingual
  - 3. Awareness of \$; understanding of finance.
- xxv. School Counselors
  - 1. What is NYSFAAA Viewbook -> to each counselor attending our workshops
  - 2. Continue Novice Training
  - 3. Free logo – with website address, t-shirt, sweatshirt, for raffle at each workshop; or pens, pencils, with our name/logo.
  - 4. State School Board Association office in Albany, annual conference session.

5. NYS PTA Association (scholarship scams)
6. Schools that have in their curriculum a college prep course or a Lifeskills course.
7. Listserve for School Counselor
- xxvi. Sister Organizations - EASFAA is doing a pre-conference workshop for state organizations.
- xxvii. Chairs
  1. Goals for the year
  2. Activities to reach those goals
  3. Who, when, where, how many
  4. Remember annual report
  5. Assessment

13. Motion to Adjourn

Drapala/Thompson - Unanimous

HESC Update

June 2002

State Budget Update

The 2002-03 state budget, as agreed to by the governor and legislature, includes:

Continuation of present law provisions of the Tuition Assistance Program (TAP). (Current law provides for the phase in of the \$5,000 maximum TAP award for an additional undergraduate class of first-time recipients, and increases the minimum undergraduate TAP award to \$500.

Continuation of \$14.6 million in funding for the Aid for Part-time Study Program (APTS), and \$14 million for Scholarships for Academic Excellence. Other scholarships administered by HESC continue to be funded at last year's levels.

Establishment of a Volunteer Recruitment Service Scholarship, which will provide a tuition benefit up to the annual tuition charged by the State University of New York (\$3,400) to selected volunteer firefighters and ambulance workers. More details concerning the program will follow.

An amendment to the statute which provides "that up to 30 percent of payments for payment terms made for the enrollment period beginning on or after Jan. 1 may be paid in the following academic year, but no later than Aug. 1." This provision will not affect summer or fall payments nor payments for winter terms, which begin before Jan. 1, 2003. The method used for withholding payments will be confined to the accounting

system; there will be no change to student awards. HESC will provide more details on the payment and accounting system changes, which will be used to implement the statute.

## Grants and Scholarships

### 2000-01 Close Out

The last of the 2000-01 payment rosters have been processed. Any information needed from these rosters can be requested from Regina Helinski by fax (518) 486-7679, or by telephone at (518) 473-3762.

### 2002-03 Update

HESC has run Income Verification Process (IVP) prior to issuing TAP award certificates. IVP was run the last week in May. Summer payment rosters and 2002-03 student status listings were produced and are available. Award certificates will be printed and mailed the first two weeks of June.

## Loans Update

### Upgrades to e-MPN Process

At the request of the financial aid community, HESC has modified some features of the e-MPN:

A "Complete e-MPN" selection has been posted to the HESC home page on the Web.

A list of items needed to complete the e-MPN (i.e., references) has been prominently displayed.

Detailed explanations of the eight-step process have been added.

## Electronic Services

### Additional e-Training Announced

HESC is again offering "E-Training at HESC" sessions. These training sessions for college administrators will be offered at HESC in Albany on June 12, July 10, July 31, and Aug. 14. You can register and view the agenda at <http://www.hesc.com/Training/agenda.html>



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