

NYSFAAA Executive Council
June 17-18, 2019
Saratoga Hilton
534 Broadway Saratoga Springs NY

Monday, June 17th

Call to Order & Roll Call.

Present:

President – Howard Leslie
Past President – Darrin Rooker
1st VP – Adrienne King
2nd VP – Brian Smith (6/18/19, via phone)
Secretary – Anne Sullivan Polino
Treasurer – Susan Godreau
Region 1 – Kathy Michalski (via phone)
Region 2 – Shalena Clary (via phone)
Region 3 – Patti Donahue
Region 4 – Randi Moore
Region 6 – Ajana Wilkinson
Region 7 – Debra Evans
Region 8: Stacey Hawkins

Guests:

Lea Nuwer
Lisa Simpson (6/18/19)
Deidre Strutz (via phone)
Kelly Kelly (via phone)
Lynn Sabulski (via phone)
Kathy Flaherty
Lucy Villaquiran

Howard Leslie called the meeting to order at 12:15 PM. A quorum existed.

Discussion via Email

MOTION: A motion was made by Brian Smith, seconded by Anne Sullivan Polino that anyone who has not been a member since 1/1/2016 goes into prospects. Anyone not a member prior to that date will get deleted from the file before the import. That would also mean, new guidance is needed for non-active members, who are renewing their membership as there will have to be a distinction made for the pre-and post-1/1/16 people.

Lea Nuwer issued the following update: “For clarity, please keep in mind that these are all either expired or unexpired memberships, not to be confused with Membership types: Active, Associate, Affiliate, Retired, and Lifetime (which are all subsets). Again, the plan allows 2500 memberships and 7500 prospects.

Unexpired memberships: 1147

Moved to “prospects” using the date 1/1/16 (3 years): 1051

Moved to “prospects” using the date 1/1/14? (5 years): 1659

Moved to “prospects” using the date 1/1/09 (10 years): 2848

There was no discussion. The motion passed with 12 in favor, 0 no oppositions, and 0 abstentions.

Approval of Minutes (April 10, 2019 Remote Meeting Minutes)

MOTION: A motion was made by Darrin Rooker, seconded by Debra Evans to accept the April 10, 2019 minutes.

There was no discussion. The motion passed with 12 in favor, no opposition and no abstentions.

Additional Updates

Howard Leslie and the full Executive Council congratulated Adrienne King and Shalena Clary on their recent elections to President-Elect and Treasurer- Elect of NYSFAAA, respectively.

Howard Leslie then announced the appointment of Debra Evans as the next 1st Vice President to replace Adrienne King as she moves into the role of President-Elect.

MOTION: A motion was made by Anne Sullivan Polino, seconded by Randi Moore to appoint Debra Evans as 1st Vice President of NYSFAAA.

There was no discussion. The motion passed with 12 in favor, no opposition and no abstentions.

The Executive Council congratulated Debbie on this appointment and thanked her for stepping into this role.

President’s Report – Howard Leslie

EASFAA Report

Howard Leslie present his President’s Report beginning with an update on EASFAA. This was Howard’s first EASFAA meeting as President of NYSFAAA.

EASFAA has formed a Scholarship Committee and added Howard as one of three committee members. EASFAA would like to begin offering scholarships within 2 years but there a concern that the fund will not be in a position to support the grant of scholarships this early. There may also be an issue with forming a scholarship committee tied to the organization’s tax status in Massachusetts.

Howard also reported that Betsy Mayotte is scheduled to present three webinars for EASFAA. Howard and Lynn Sabulski will review the content of these webinars to ensure that there is no overlap in content. Howard will defer to EASFAA on the use of the training resource.

Howard and Joe Weglarz both attended the EASFAA Conference. The 2020 conference will be held in New Hampshire, 2021 in Mystic Connecticut and 2022 in Maryland. The conference fee will remain the same.

NASFAA Credentials - The idea to provide an opportunity for NASFAA Credentials to be earned as part of the NYSFAAA Conference was reviewed. Trainers must be NASFAA credentialed to provide the training. This could be a pre-conference option for NYSFAAA. EASFAA purchases 10 NASFAA credentials per year

There was a discussion about EASFAA charging for job postings. Although MemberClicks could handle this option, there is a concern that it could affect membership. There is a belief that NYSFAAA gains members because we do not charge for postings

EASFAA charges \$100 for job postings. For NYSFAAA to start charging for job postings we would need to pay MemberClicks for modifications to the website.

Cloud storage(Google) options were reviewed. The cost is \$36 per year for 200 GIG of storage. Information stays on the website for 5 years and then is moved into the Cloud.

EASFAA is working on a ListServe policy and a change in their Representation policy.

Novice Workshop

The Novice Workshop was very successful. Lisa Simpson is handing off the organization of this event to Renee Nunziato from Region VII. (See additional information under Old Business.)

NASFAA

NASFAA has created a Diversity Committee with Luis Guaman as Committee Chair. Charge number one is to write a Diversity Policy. Luis will speak at the August Executive Council meeting. For more information go to <https://www.nasfaa.org/diversitytoolkit>

NYSED TAP Committee (EC members include: H. Leslie, D. Rooker, A S Polino, J Weglarz)

Howard provided a TAP update and expressed concern with some of the policy changes tied to allowing out of program courses in the last two terms. Howard is concerned that this will not benefit schools with high tuition for out of program courses that will no longer be covered by federal funds. It is expected that these new rules will be released later this summer.

NYSFAAA Novelties

NYSFAAA Novelties launched on the website and there have been three purchases to date. Howard would like to encourage the regions to make purchases. The store will have better placement on the new website.

NYSFAAA BOT

NYSFAAA BOT will be worked on after the website launch.

NYSFAAA Award update and discussion

There was a discuss on the creation of a new award or renaming of a current award for Don Whitlock. Don was a charter member of NYSFAAA and a mentor to others. A discussion ensued that included comments on the need to honor those founding members who kept the organization alive, the growing

number of founders and others who should be considered for such an honor and the need to consider a policy for creating such awards.

A list of founders will be created and the discussion will continue with consideration given to creating a Founders Award. Darrin Rooker will draft a proposal for review at our next meeting. Howard will also run the recommendation by the Governance Committee.

Sunshine Committee

A discussion on the creation of a Sunshine Committee was tabled for now.

HESC Board Meeting

Howard attended his first HESC Board Meeting where the Dream Act was reviewed.

Past President's Report – Darrin Rooker

Election Committee

Darrin expressed his congratulation to Adrienne King and Shalena Clary on their recent election to President-Elect and Treasurer- Elect, respectively.

Darrin asked for a motion to destroy the election ballots.

MOTION: A motion was made by Susan Godreau, seconded by Debra Evans to destroy the electronic ballots for this election.

There was no discussion. The motion passed with 12 in favor, no opposition and no abstentions.

Governance –

The Governance Committee update included a discussion on the collection and storage of NYSFAAA memorabilia. Nancy Toedeci has collected over 100 newsletters, programs and other memorabilia. Given that some of this information is of historical significance and an historical record, the Council should consider scanning the documents to preserve them and find storage options.

In the past HESC could store this information for NYSFAAA but no longer has the space available to do so. Darrin will reach out to Scott Atkinson, NYSFAAA Historian, and ask him to help organize this project. Debbie Evans will contact the NYS Historian to see if there is any interest in this information.

First Vice President's Report – Adrienne King

Membership

Adrienne King provided the following Membership Report.

NYSFAAA Membership Committee 2018-2019

NYSFAAA Membership Chair

Lucila Villaquiran

NYSFAAA Regional Representative

Region 1

Region 2	Katelyn Typhair
Region 3	Kevin Shults
Region 4	Rochelle Filler
Region 5	Cindy Garvey
Region 6	Ben Loya
Region 7	Patricia Noren
Region 8	Patricia Farmer

2016-17 Membership	17-18 Membership Goal	6/17/2019	% of Goal	2018-19 Goal *as of 2/09/19
Active 1090	1175	908*		1136 908
Associate 88	110	83*		100 83
Affiliate 50	49	36*		80 36
Retired 21	29	29*		29 29
Lifetime 9	11	11*		11 11
TOTAL 1258	TOTAL 1228	Total 1,067	88%	Total 1350 1,067

- NYSFAAA 3 yr. average membership is 1099
- 83 members have already paid for 2019-20 **excludes Affiliate Members
- 289 NYS institutions have current members
- 2018-19 per region breakdown (total is 1,246 because some members belong to multiple regions):

Region 1	102
Region 2	130
Region 3	178
Region 4	86
Region 5	129
Region 6	376
Region 7	148
Region 8	41
Not Specified	3
Not Affiliated w/a Region	53

School or Lender applying for membership:

Laura Worley, Manager School Channel Partnerships, **Student Choice**, www.studentchoice.org is seeking an associate membership in NYSFAAA. Student Choice is a non-profit credit union.

MOTION: A motion was made by Adrienne King, seconded by Patti Donahue to allow Student Choice to become a member of NYSFAAA.

The motion passed with 12 in favor, no opposition and no abstentions.

Mentorship Committee Report

Adrienne also provided an update on the Mentorship Committee Report: Nancy Teodecki & Kerry Lubold, Co-chairs

For 2019 Novice Graduates: The “Welcome” Letter from the committee was given to each graduate on June 7th. We encouraged them to become active in NYSFAAA and referred them to their respective region for support and assistance. The upcoming Mentor list was also mentioned in the letter. We also gave each graduate a gift, a 5X7 Canvas Pocket Notebook.

Mentor list: 21 members have volunteered to Mentor. Every region is represented and Private, Public, Community Colleges, and Grad/Professional schools are represented. We will ‘launch’ the list with the new website. Kerry is coordinating the website options with Lea.

2019 Conference Sessions: To encourage members with ‘5 or less’ years of experience to attend the conference, we have provided the Conference Co-Chairs with a list of sessions that assist with career development. We suggested that these types of sessions be offered one day during the conference to provide these members, who can ‘attend only one-day’, take full advantage of these development sessions.

Second Vice President’s Report – Brian Smith (June 18, 2019)

TICC Committee Report TICC Co-Chairs: Heather Adner & Lea Nuwer

Current activity:

The Technology, Innovation, and Communication Committee (TICC) has been aggressively invested in the search and development of a new website and conference app for NYSFAAA. Upon learning that ATAC will no longer support our current website, TICC researched other vendors, had multiple demonstrations, and ultimately recommended MemberClicks to the Executive Council.

TICC has assembled a team to train and work on the website now that the initial steps of buildout are complete. The design decisions have been implemented and data migration is complete. We are working with MemberClicks to setup and utilize as many of the bells and whistles as possible.

We are also delighted to start work on the FATV Chatbot services made available to NYSFAAA.

On-going support activities:

1. Continued support of the Empire Chat Blog/Hot News.
2. Continued support of committees through surveying.

Continued area of concern:

Suggesting a policy for Executive Council regarding who and how the website is to receive updates to keep the content fresh including updated membership on committees, regional activities and dates, and meeting notes.

Statewide Training (SWT)

Lynn Sabulski provided an update on SWT. The committee wants to expand our outreach to NYSSCA. (Attachment 2) They believe leveraging this relationship will help with the FAFSA TAP Training. The committee plans to discuss this opportunity with regions who are already building this relationship to learn some best practices. It is expected that training will begin in October.

The discussion continued on other opportunities for SWT training events and partnerships.

A motion was made by Adrienne King, seconded by Stacey Hawkins to hold a SWT event on Nov 15, 2019 that would include a webinar on compliance.

A vote was called and the motion passed with 11 in favor, 0 opposition and one abstention.

We also discussed looking beyond our region and association for other opportunities for training options including offering NASFAA Credentialing opportunities at our conference. Cost may be a factor but Susan Godreau believes we can find the funding in the budget.

Secretary's Report – Anne Sullivan Polino

School Outreach & Early Awareness

Anne Sullivan Polino provided an update on behalf of the School Outreach & Early Awareness Committee.

Goals and Objectives

1. Continue to investigate outreach opportunities
2. Network with communities to promote FAFSA filing opportunities (CGNY) or the like
3. Work with our state partners on College readiness initiatives tied to college aid and access (i.e. NYGEARUP)
4. Look for opportunities to assist high school guidance counselors with training on aid subjects

Summary of Activities: Since Dec 2018

College Goal New York

The Committee is working on firming up events for the Fall 2019 cycle. A few dates have been set up so far and they expect to have a conference call mid-summer with volunteers to review the events. HESC has continued to host the CGNY website and the Committee is thankful to them for being able to do so.

Guidance Counselor Workshops

Gene Rogers was a presenter at a Westchester County Guidance Counselor event on May 2nd on financial aid topics that were put together by another association. Over the past 2 years, the committee has tried to offer their help to outside organizations since NYSFAAA has been unable to offer our own. As the committee has reported, they do expect to have a number of their own GC workshops for the Fall 2019 and has firming up one date on Long Island for 9/20. The committee should have more firming up very soon.

NYGEARUP

As the partnership with NYGEARUP continues, the committee expects the heavy lifting of NYSFAAA's role to begin. The current cohort is in 11th grade. Surprisingly, they have not been asked to present at many events so far this year and do expect that to change. Gene Rogers will surely be counting on NYSFAAA members to be available to assist in these events.

The committee tries to meet via phone at least once every other month

Treasurer's Report - Susan Godreau

Susan Godreau provided the Treasurer's Report. Susan is still working to make sure that funds are properly allocated and expressed a concern with the low collection of dues when compared to the prior year and is reviewing the numbers to ensure they are being reported correctly.

Susan also indicated that the final report from the 2018 Conference Committee remains outstanding. Joe Weglarz recommended creating a requirement that this report be completed within 6 months of the conference close. (see additional information under the 2019 Conference Report) Patti Donahue will reach out to the committee for the final report.

It was also noted that MemberClicks has a few bugs to work out tied to collecting revenue and how statewide and committee chair can have access to revenue information.

A motion was made by Debra Evans, seconded by Stacey Hawkins to accept the Treasurer's Report

A vote was called and the motion passed with 12 in favor, 0 opposition and 0 abstentions

Website Demonstration/Discussion

Howard Leslie and Lea Nuwer provided a demonstration of the website. Howard is comfortable with the projected launch date.

The cost of the website has been frozen for two years without the requirement for payment in advance. Some recommendations were made by EC that will be taken back to the committee for review and action.

Howard thanked Lea for her efforts in this successful initiative.

Regional Reports

Regional Reports were provided by the Regional Council Representatives and are included as attachments to this report.

Conference App

An agenda item was added to discuss a sponsorship opportunity for the Conference App. This app could be used for other events. A discussion ensued on the pros and cons of use of an app and the decision was made to develop a policy and procedure to manage this process.

A motion was made by Debra Evan, seconded by Adrienne King for NYSFAAA to create opportunities for non-lender vendor sponsorships of a major event app.

A discussion followed where the following points were made including:

- How will sponsors be charged? (one event or for multiple event use)

- Will there be an option for multiple levels of sponsorships?
- Who will make the decision on which sponsorships will be accepted?
- EC should create a master list of non-member vendors
- A policy and procedure should be developed to manage this process

The motion was amended by Debra Evans, seconded by Adrienne King for NYSFAAA to create opportunities for non-lender vendor sponsorships of a major event app to be restricted by procedures as developed by the Executive Council.

A vote was called and the motion passed with 11 in favor, 0 in opposition and one abstention.

The EC adjourned for the days and began again on Tuesday, June 18, 2019.

Budget Approval Process

Susan Godreau and Howard Leslie presented the proposed budget. The EC worked through the recommendations and made some adjustments to balance the budget.

A motion was made by Debra Evans, seconded by Adrienne King to accept the current budget, as adjusted, with a \$8,050 shortfall that will be covered by long term investments, as allowed by policy.

The motion passed with all in favor.

There were two regional requests for additional funding made and approved by EC.

A motion was made by Shalena Clary, seconded by Stacey Hawkins to accept Region 7's request for an additional \$1,000 in funding from the EC.

A vote was taken and the motion passed with 12 in favor and 0 opposition and one abstention.

A motion was made by Shalena Clary, seconded by Patti Donahue to support Region 2's request for \$2,000 for support staff and Guidance Counselor workshop meetings.

A vote was taken and the motion passed with all in favor, no opposition and no abstentions.

HESC Update

Lisa Simpson provided a the following HESC update.

**HESC Update
June 2019**

2017-18 Close Out for TAP, Scholarships, Excelsior, ETA, and PTS

Remittance Advices, Manifests and Payment documents for the 2017-18 academic year are available for viewing, printing and downloading on HESCWeb.

TAP or Scholarship Roster and Excelsior or ETA Manifest Certification transactions submitted on HESCWeb or by electronic file transfer will not be processed after June 30, 2019.

The 2017-18 academic year will be closed-out on June 30, 2019. **No student certifications resulting in award payments will be accepted after this date.** Only decertifications will be accepted after June 30, 2019 and these must be emailed to payments@hesc.ny.gov .

Direct questions concerning the certification process to payments@hesc.ny.gov .

Change to Collection of Refunds Owed

The New York State Higher Education Services Corporation (HESC) has changed the way outstanding refunds are recovered from colleges for the 2017-18 and prior academic years. HESC will recover outstanding refunds through the NYS Statewide Financial System. HESC will no longer accept checks or ACH payments to satisfy refunds due for the 2017-18 academic year or prior; any such payments received during the transition will be returned.

The first offset happened in late March, 2019. A second offset will occur in the new fiscal year to recover outstanding TAP refunds owed for the 2017-18 and prior academic years, as previously requested on HESC Accounting Documents. Colleges can also look up these outstanding refunds through [HESCWeb Transaction Processing](#) > Reports > PAYDOCS.

Please note, regardless of the offset amount, colleges must consider each eligible student's account to have been credited with the full amount of his or her award.

Please contact HESC with any questions about refunds or the recovery process at refunds@hesc.ny.gov .

Guidance on Calculation of the Excelsior Scholarship Award:

The U.S. Department of Veterans Affairs (VA) recently sent a [letter to school certifying officials](#) with new guidance regarding the calculation of Excelsior Scholarship awards.

Military funding must now be deducted from a recipient's 2016-17 resident tuition rate charge, along with Pell Grants, TAP awards and other eligible financial aid [The Excelsior Scholarship Calculations Manual, section 1.1](#), has been updated to reflect this change.

Please recertify students for the 2017-18 and 2018-19 academic years in accordance with this guidance and submit as post certifications to update student accounts.

1. Chapter 33 VA benefits are applied to tuition before the Excelsior amount is calculated.
2. Students with Chapter 31 benefits receive 100% tuition so those students would not be eligible for any Excelsior awards.
3. All other VA benefits, such as Chapter 35, are not designated for tuition so they would not be applied to tuition before the Excelsior amount is calculated.
4. Schools should review all Excelsior recipients who receive VA benefits and adjust the Excelsior award certification as needed. The VA benefit should be amended as the first dollar and Excelsior reduced by the amount of the VA benefit. Adjustments should be made from the Fall 2017 and going forward. There is no negative impact to the student as the VA benefit would cover the value of the reduction of the Excelsior award.

All certifications for the 2017-18 academic year must be submitted by June 30, 2019 using either the HESC web site or by submitting the electronic files.

Senator Jose Peralta New York State Dream Act

The Senator Jose Peralta New York State Dream Act gives undocumented and other students access to NYS-administered grants and scholarships that support their higher education costs.

Determining eligibility

An applicant must fit one of the descriptions below;

1. Permanent home is in NYS and are or have ONE of the following:
 - A. U-Visa
 - B. T-Visa
 - C. Temporary protected status, pursuant to the Federal Immigration Act of 1990
 - D. Without lawful immigration status (including those with DACA status)
 - E. AND meet ONE of the following criteria:
 - a. Attended a NYS high school for 2 or more years, graduated from a NYS high school, and applied for attendance in an *undergraduate program* at a NYS college within *five* years of receiving your NYS high school diploma OR
 - b. Attended a NYS high school for 2 or more years, graduated from a NYS high school, and applied for attendance in a *graduate program* at a NYS college within *ten* years of receiving your NYS high school diploma OR
 - c. Attended an approved program for a NYS high school equivalency diploma, received a NYS high school equivalency diploma, and applied for attendance in an *undergraduate program* at a NYS college within *five* years of receiving a NYS high school equivalency diploma OR
 - d. Attended an approved program for a NYS high school equivalency diploma, received a NYS high school equivalency diploma, and applied for attendance in a *graduate program* at a NYS college within *ten* years of receiving your NYS high school equivalency diploma OR
 - e. Are charged in-State college tuition for any reason
 - F. Note: Individuals without lawful immigration status will be required to file an affidavit with their college stating that they filed an application to legalize their immigration status or will file such application as soon as they are eligible to do so.

Complete the Application

Students who meet the eligibility criteria can apply for one or more HESC-administered grant and scholarship programs by visiting HESC website. The application launch date will be determined shortly.

Students may apply for multiple grant or scholarship awards, but will only need to complete one application.

The application will be simple and straight forward, and all information provided will be used ONLY for determining eligibility for and administering awards.

Applicants without lawful immigration status will not be asked for their home address and will NOT have to upload financial records.

Monitoring the Status of the Application

Once the application has been submitted, it is the student's responsibility to monitor the status of their application and to make sure their application is complete. They will be able to monitor the status of their application online after submitting their application and uploading any required documentation.

Award Notification and Acceptance

Applicants will be notified by text or email when a determination has been made regarding their eligibility for each award for which they have applied. If they are determined to be eligible for an award, your next step will be to accept the award.

For certain awards, applicants must sign a contract agreeing to live and/or work in New York State for a required number of years after graduation as a condition of receiving the award. If they decide not to accept an award with a post-graduation requirement, they will indicate this on the contract.

NYS Part-time Scholarship (PTS) Award Program

The New York State Part-time Scholarship (PTS) Award Program provides tuition awards that cover the cost of six credit hours or \$1,500 per term, whichever is less, to students attending a SUNY or CUNY community college who are enrolled in at least 6 but less than 12 credits.

Eligibility

An applicant must:

- be a resident of NYS and have resided in NYS for 12 continuous months prior to the beginning of the term;
- be a U.S. citizen or eligible non-citizen;
- have graduated from high school in the United States, earned a high school equivalency diploma, or passed a federally approved “Ability to Benefit” test as defined by the Commissioner of the State Education Department;
- be matriculated in an approved undergraduate program at a SUNY or CUNY community college;
- be enrolled in at least six but less than 12 credits per term;
- maintain a cumulative grade point average of 2.0 or higher;
- be in a non-default status on a student loan made under any NYS or federal education loan program or repayment of any NYS award; and
- be in compliance with the terms of any service condition imposed by a NYS award.

Application deadline is July 18, 2019.

Excelsior Scholarship

Recipients of the Excelsior Scholarship may receive up to \$5,500 or actual tuition, whichever is less. The maximum Excelsior Scholarship will be reduced by the amount of certain other student financial aid awards which an applicant has or will receive for the academic year including a New York State Tuition Assistance Program (TAP) award, federal Pell grant, and/or military funding.

A recipient of an Excelsior Scholarship is eligible to receive award payments for not more than two years of full-time undergraduate study in a program leading to an associate's degree or four years of full-time undergraduate study, or five years if the program of study normally requires five years in a program leading to a bachelor's degree.

Students must live in New York State for the length of time they received the award. Failure to meet this requirement will result in the conversion of the award to a no-interest loan.

Eligibility

An applicant must:

- be a resident of NYS and have resided in NYS for 12 continuous months prior to the beginning of the term;
- be a U.S. citizen or eligible non-citizen;
- have either graduated from high school in the United States, earned a high school equivalency diploma, or passed a federally approved "Ability to Benefit" test, as defined by the Commissioner of the State Education Department;
- have a combined federal adjusted gross income of \$110,000 or less;
- be pursuing an undergraduate degree at a SUNY or CUNY college, including community colleges and the statutory colleges at Cornell University and Alfred University;
- be enrolled in at least 12 credits per term and complete at least 30 credits each year (successively), applicable toward his or her degree program;
- if attended college prior to the 2019-20 academic year, have earned at least 30 credits each year (successively), applicable toward his or her degree program prior to applying for an Excelsior Scholarship;
- be in a non-default status on a student loan made under any NYS or federal education loan program or on the repayment of any NYS award;
- be in compliance with the terms of the service condition(s) imposed by a NYS award that you have previously received; and
- execute a Contract agreeing to reside in NYS for the length of time the award was received, and, if employed during such time, be employed in NYS.

Application deadline is August 15, 2019.

Enhanced Tuition Awards Program

The Enhanced Tuition Awards (ETA) program provides tuition awards to students who are New York State residents attending a participating private college located in New York State. Recipients will receive \$6,000 through a combination of their TAP award, ETA award and a match from their private college.

Eligibility

An applicant must:

- be a resident of NYS and have resided in NYS for 12 continuous months prior to the beginning of the term;
- be a U.S. citizen or eligible non-citizen;
- have either graduated from high school in the United States, earned a high school equivalency diploma, or passed a federally approved "Ability to Benefit" test, as defined by the Commissioner of the State Education Department;

- have a combined federal adjusted gross income of \$125,000 or less;
- be pursuing an undergraduate degree at a participating private college or university located in New York State;
- be enrolled in at least 12 credits per term and complete at least 30 credits each year applicable toward his or her degree program, through continuous study with no break in enrollment except for certain reasons that can be documented;
- if attended college prior to the 2019-20 academic year, have earned at least 30 credits each year (successively), applicable toward his or her degree program prior to applying for an Enhanced Tuition Award;
- be in a non-default status on a student loan made under any NYS or federal education loan program or on the repayment of any NYS award;
- be in compliance with the terms of the service condition(s) imposed by any NYS award(s) that you have previously received; and
- execute a Contract agreeing to reside in NYS for the length of time the award was received, and, if employed during such time, be employed in NYS.

Application deadline is August 15, 2019.

Old Business

Novice Workshop Update

Lisa Simpson also provided an update on Novice. The training was once again held at Mercy College. There were 85 participants. The event was a success and provided new financial aid representatives with networking and teambuilding opportunities. A survey is in progress.

Lisa is handing over the reins of this workshop to Renee Nunziato.

We should consider how to recognize the 50th anniversary of the Novice Workshop.

Conference 2019

Joe Weglarz and Lisa Simpson provided an update on the 2019 Conference Plans.

The Key Note speaker will be Erin Gruwell of the Freedom Writers Association. Zack Goodwin from US DOE will be a presenter with plans for 3 sessions.

NASFAA has not committed to who will be in attendance.

Pre-conference sessions will begin on October 28 at 10:00 am.

Registration will begin in July with an Early Bird Price scheduled through September 15.

A motion was made by Anne Sullivan Polino, seconded by Adrienne King to require the conference committee to present the conference agenda by the June Executive Council meeting and open conference registration by mid-July each year. Additionally, the conference committee need to have the conference report completed within six months of the conference close.

The motion passed with 12 in favor, no opposition and no abstentions.

Conference 2020

Debbie Evans provided an update on the 2020 plans.

The hotel and committee chairs are in place with the exception of the facilities chair. More information will be reported as available.

Review of Operational Calendar

The Secretary made a request for credit cards for the President-Elect and Treasure-Elect.

New Business

Organizational Chart. Anne Sullivan Polino will send out the Organizational Chart for updates.

The EC recognized the passing of Janet McGrath.

New Business

Next Meetings

- August 14th 1:00 PM-4:00 PM (Remote Meeting)
- October 22nd Marriott Albany on Wolfe Road, Albany NY Exact dates and times TBD
-

Adjournment

A motion was made by Patti Donahue, seconded by Susan Godreau to adjourn the meeting.

The motion passed with all in favor, no opposition and no abstentions.

Attachment 1



*New York State Financial Aid
Administrators Association, Inc.*

June 7, 2019

Dear NYSFAAA Novice Graduate,

Congratulations on completing the New York State Financial Aid Administrators Association's (NYSFAAA) Novice Training Workshop. It is hoped you learned a great deal, had some fun, and got to know some "seasoned" financial aid professionals.

We welcome you as a NYSFAAA member and hope you will become involved in the many opportunities our organization offers. The financial aid profession is a supportive and close-knit group. Please consider getting out of your office, and getting active in NYSFAAA.

There are eight (8) regions in NYSFAAA that hold meetings. If you are unsure of the region to which you belong, the on-line map at nysfaaa.org will help you identify the region. It will also link you to the contact information of several people whom you may ask questions about regional and statewide issues, or financial aid questions in general.

Would you like a Mentor to assist you with your career development? We are in the process of compiling a list of Mentors. Once completed we will notify the membership via the listserv, so please keep a look out for that update.

Congratulations again on completing your Novice training. You will be hearing from us throughout the year. In the meantime, please contact us if you have any questions!

Sincerely,

Your Mentoring Committee

Nancy Teodecki, Co-Chair
SUNY Upstate Medical University(Retiree)
teodecn@roadrunner.com

Kerry Lubold, Co-Chair
SUNY Plattsburgh
luboldkl@plattsburgh.edu

Taylor Kreutter, Roberts Wesleyan College, Kreutter_taylor@roberts.edu
Kevin Shults, Syracuse University, kshults@syr.edu
Wayne Harewood, CUNY Kingsborough Community College,
wayne.harewood@kbcc.cuny.edu

Amy Thompson, St. Joseph's College, althompson@sjcny.edu
Kerrie Cooper, SUNY College of Technology at Canton, cooper@canton.edu

Attachment 2

Expanding our SWT Reach

Providing Resources and Training to HS Counselors Across NYS

Partnering With NYSSCA

- Who is NYSSCA: New York State School Counselor Association
 - NYSSCA's mission is to unite, represent and support professional school counselors in New York State as they provide academic, personal/social, and career services for their students.
 - Broken into regions similar to NYSFAAA
- NYSSCA maintains counselors contact lists
 - Active members contact list
 - A comprehensive list of all counselors in NYS (as accurate and up to date as they can keep it)
- NYSSCA is looking to expand available resources for their members
 - Would like to have a larger online resource presence

NYSFAAA and NYSSCA: How can we help each other now?

- Fall SWT FAFSA and TAP Webinar
 - NYSSCA can help us expand our outreach into the counselor community
 - They maintain two separate contact lists whom they would contact to help promote our webinar
- Potential for future collaborations that would benefit both organizations
 - Potentially expand our affiliate membership
 - Expand our community presence
 - Have greater impact with the HS counselor community
 - Provide essential training and resources to administrators who have direct influence and impact with perspective college students

NYSFAAA and NYSSCA : Future Potential

- HS Counselor Workshops
 - With NYSSCA collaboration; potentially could bring HS counselor workshops back to every region in NYSFAAA
 - We could start this small by piloting a training during a regional meeting that would be open to HS counselors with hopes to grow to a full day workshop for counselors
 - Some regions are already doing full day workshops (work with those regions to discuss their events ie: successes, financing, planning, outreach and best practices)
 - Discussions for possible financial assistance from NYSSCA
 - Host site assistance from NYSSCA
 - NYSSCA could be an active partner with presentations, planning and implementation
 - Bring more specialized presentations to HS counselors within individual NYSFAAA regions
 - NYSSCA can assist with outreach to the individual regions where workshops are being held
- Additional Online Webinars (or in person training session ideas)
 - Your students received their award letter- now what? (how to interpret and compare award letters)
 - How to navigate the supplemental documents (verification, MPN's, Entrance Counseling ect.)
 - Financial Literacy Basics
 - What does a SAR look like, what does the information mean, and how do you help your student resolve issues
 - Unusual circumstances, D/O and PJ

NYSFAAA and NYSSCA : Future Potential (cont.)

- By partnering with NYSSCA we have the opportunity to expand our community outreach and to provide resources to HS counselors who are an essential part of helping students prepare for college.
 - Providing more resources regarding financial aid to HS counselors helps to better prepare them to assist their students beyond completing the FAFSA and TAP applications
 - Students who are not able to complete their applications and additional requirements before leaving HS may fall victim to summer melt
- Potential to increase our affiliate membership
 - Tie additional trainings to having an active affiliate membership
- There is also potential to open up the conversations with HESC about a larger partnership between all three organizations
 - Michael Turner has been doing the TAP part of this webinar for years
 - HESC has similar interests in community outreach

KASFAA- Train the Trainer Program

- SWT had the opportunity to speak with the Kansas Association of Financial Aid Administrators about their Train the Trainer program (was recently written about in the NASFAA daily news)
 - Statewide HS counselor training program that runs in the fall, and they have recently expanded into a spring session
 - 7 total fall sessions
 - 3-4 spring sessions
 - The sessions are generally ½ day, where FA professional from KASFAA provide trainings to HS counselors regarding specialized topics
 - Financial Aid 101 – the FA basics- FAFSA completion, FSA ID
 - Financial Aid 102- The FAFSA has been filed, now what?
 - Helping students resolve FAFSA and verification issues
 - Special Circumstances/PJ
 - KASFAA does not charge HS counselors to participate, does not require an additional membership- the workshop is completely free
- Currently only provides in person trainings, but are looking to expand to webinar based trainings

Regional Reports



Region 1 Report

1. Meetings held this year

- Date and Location: February 21, 2019 at Bryant & Stratton
March 19, 2019 at D'Youville College
- Attendees: 14 attendees at 2/21/19 meeting
19 attendees at 3/19/19 meeting

→ Topics and Training details: SWT was held on 2/21/19. Discussions at 3/19/19 meeting—We are in need of the following positions to be filled—Exec. Council Rep., Mentor Rep., and Membership Chairperson. Having a difficult time finding volunteers for these positions. Will continue to reach out through the Regional Listserv and phone calls to individuals. Held our meeting at D'Youville College due to Matt Metz's presentation at the November SWT. Visited their College Solution Center to see what changes they have implemented technology wise. Had a presentation on their scholarship site and their Queue Manager.

Officers for the 2019/20 year are:
Chairperson: Laura Worley
Secretary: Sandra Looker
Treasurer: Terry Adamczyk
Executive Council Rep.: Lea Nuwer

2. Other training events that Region was involved in: National College Fair—NYSFAAA members will man the Financial Aid table for the two day event that will be held on March 20 & 21 at the Buffalo Convention Center.

3. Treasury update: \$3493.50 balance as of 3/19/19

4. Committee reports: None

5. Conference news (if your Region is involved in Conference planning): None

6. Upcoming meetings and events: June 21, 2019

7. Regional comments/recommendations (if your Region has pressing issues that needs to be brought to the attention of Executive Council):

SUBMITTED BY: Kathleen Michalski

DATE: June 4, 2019

Region 2 Report

NYSFAAA Exec Council Meeting

June 17 and 18, 2019

1. MEETINGS SINCE LAST EXEC COUNCIL MEETING

Dates and Location: February 21, 2019 Robert's Wesleyan

Attendees: 27

Topics and training details: SWT

Co-chairs also sent out a survey to the region about NYSFAAA participation.

Results: 50% of respondents from private schools

36% attend 1-2 meetings/year

36% attend 3-5

27% don't attend at all

Why attend? Networking training

Don't attend- why? Offices too busy, need to rotate staff that can attend

Concerns/discussion- planning for meetings happens outside of regional meeting

Not a lot of input from region in planning topics/dates

Want more training and discussions we can't get in a webinar

Date and Location: May 31, 2019 RIT

Attendees = 18

Topics and Training details: main purpose of the meeting was to give updated on upcoming training events and set schedule for next year.

FAFSA Fest provided 1 on 1 support for 350 students (100 more than last year). We are currently in 3rd place in the national FAFSA initiative- Final push at MCC Downtown.

2 **Election Update-** BJ Reville has been elected as the new Exec Council rep for Region 2.

3 **Other Training events that Region was involved in:**

Example – CGNY, Guidance Counselor workshop?

Support Staff upcoming on September 27th

Guidance Counselor Workshop, MCC Downtown- March 1

Open to Monroe and surrounding counties

4 presentations run from 8:30-2 (HESC update, federal update, DACA, PJ and special circumstances)

40 attendees, great feedback, DACA presentation very well received. More specialized presentations requested for future. Survey results included request for presentation in October next year

Also, looking for a location

Support Staff Workshop- September 27th- geared toward support staff in financial aid as well as other offices

Theme: Your Best Professional Self

Charging non-members to attend- hoping to gain additional members with this event

4 **Treasury update:** \$5,254.59 but does not include bill for support staff workshop venue

5 **Committee Reports,**

6 **Conference news (If your region is involved in Conference planning)**

7 **Upcoming meetings and events**

September 13- Joint meeting with Region 1- Howard will be attending

November TBD- SWT waiting for calendar

December 13?- holiday gathering or business meeting

February- second in person SWT

Late March- (University of Rochester)

May 29th wrap up

June- year end celebration- potluck, off campus venue/summer picnic

8 **Regional comments/Recommendations**

Region 3 Report
NYSFAAA Exec Council Meeting
6/17/2019

2. MEETINGS SINCE LAST EXEC COUNCIL MEETING - None

9 Other Training events that Region was involved in:

The Region participated in the February 21, 2019 SWT.

10 Treasury update: \$5,634.24 with no outstanding bills.

11 Election Update: Not finalized as of this date.

Nominees for Executive Council: Patti Donahue (Binghamton)

Wendy Rizzo (Ithaca College)

Nominees for Treasurer: Cynthia Roach (Syracuse)

Lisa Hoskey (Ithaca College)

Nominees for Secretary: Janet Lafata (Syracuse)

Nominee for Regional Chair: None

: Last reported in September - Membership Report provided by Kevin Shults. Region 3 has 195 active members, 2nd largest (behind Region 6)

12 Conference news: none

13 Upcoming meetings and events: Plans for remote Region 3 meeting in the fall with training included. Howard Leslie is expected to attend.

Submitted by: Patti Donahue

Region #4 Report
NYSFAAA Exec Council Meeting
June 17 and 18, 2019

3. MEETINGS SINCE LAST EXEC COUNCIL MEETING:

February 21, SWT at Albany Law School
6 Attendees, Snow storm

Meeting scheduled for June 19 with Howard Leslie.
Topic of discussion: Professional Judgments.
15 attendees are expected.

14 Election Update: None

No one is stepping up for elections because Randi Moore and Andrea Wedle, from Albany College of Pharmacy is Treasurer.

15 Other Training events that Region was involved in : N/A

16 Treasury update:

As of 6/18/19 the account balance was \$6,975.21

17 Committee Reports: N/A

18 Conference news: The Region is assisting with the Conference but not chairing it.

19 Upcoming meetings and events: June 19

20 Regional comments/Recommendations: SUNY, RPI and Union are not participating

Submitted by Randi Moore

Region 5 Report
NYSFAAA Exec Council Meeting
June 17 and 18, 2019

4. MEETINGS SINCE LAST EXEC COUNCIL MEETING

Date and Location: April 22, 2019 at Berkley College.

Attendees = 10-15 Topics and Training details: An update on the 2019 conference and Howard was in attendance and presented on NYSFAA update and financial aid topics.

- 21 **Election Update - An e-mail was sent to Region 5 membership that I was fine with continuing my role on EC and no opposition was received. My understanding is that Cindy Carvey will continue her role as region 5 chair.**
- 22 **Other Training events that Region was involved in:
Example – CGNY, Guidance Counselor workshop?**
- 23 **Treasury update: \$ 7,591**
- 24 **Committee Reports**
- 25 **Conference news (If your region is involved in Conference planning) A 2019 conference meeting was held on May 23 at HESC in Albany. The conference agenda has been finalized and conference events were discussed and finalized. On June 21, videos will be recorded in Albany promoting the conference.**
- 26 **Upcoming meetings and events - A conference committee meeting will be schedule for September.**
- 27 **Regional comments/Recommendations: None**



New York State Financial Aid
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Region # VI Report

NYSFAAA Exec Council Meeting

June 17 and 18, 2019

1. MEETINGS SINCE LAST EXEC COUNCIL MEETING

Date and Location: *Adelphi University, Manhattan Campus - 05/17/19*

Kingsborough Community College - 02/21/19

Attendees: *27 - 05/17/19*

8 - 02/21/19

Topics and Training details: *Federal Update - Nautachia Webb* } *05/17/19*
Tap Update - Mike Turner }
SWT - 02/21/19

2 Election Update: *Pending...*

i. Michelle Bolton (Current Secretary)

ii. Interest received from Sarah Macri (Berkeley College)

3 Other Training events that Region was involved in: Example – CGNY, Guidance Counselor workshop? *N/A*

4 Treasury update: *\$6,500.00*

5 Committee Reports: *N/A*

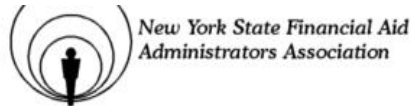
6 Conference news (If your region is involved in Conference planning): *N/A*

7 Upcoming meetings and events: *07/19/19 Summer Outing*

8 Regional comments/Recommendations (If your region has pressing issues that need to be brought to the attention of Council): *N/A*

SUBMITTED BY: *Ajana Wilkinson*

DATE: *07/17/2019*



Region VII Report

1a. Meetings held this year

Date and Location: September 21, 2018

Attendees = # 22

Agenda: Regional business
Announcing opening of applications for George Chin NYSFAAA Scholarship
Presentation by Darrin Rooker (NYSFAAA President) on Student Data Sharing
Presentation by Tom Kokis (Berkely College) on Challenging Incorrect CDR Data

1b. Meetings held this year

Date and Location: November 18, 2018

Attendees = # 24

Agenda: Recognition of Region VII recipients of awards at the October conference
Amy Thompson: Region VII Service Award; Gene Rogers: NYSFAAA
Certificate of Appreciation; Renee Nunziato: Sister Bernadine
Hayes/Rusty Hopkins Award
President's NYSFAAA Update
Statewide Training Agenda

1c. Meetings held this year

Date and Location: February 21, 2019

Attendees = # 24

Agenda: President's NYSFAAA Update
Statewide Training Agenda

1d. Meetings held this year

Date and Location: April 12, 2018

Attendees = # 35

Agenda: NYSFAAA President's Report – Howard Leslie



New York State Financial Aid
Administrators Association

¶

- → → Presentation on Professional Judgment by Howard Leslie¶
- → → Conference 2020 update by [Debbie Evans](#) and Jeanne McCarthy¶
- → → HESC update by Mike Turner¶

2. Other training events that Region was involved in: High School Outreach (College Goal NY)¶

3. Treasury update: \$2,613.73 as of 2/21/19¶

4. Committee reports:¶

5. Conference news (if your Region is involved in Conference planning):¶

- Region VII is working on the plans for the 2020 conference which will be held at the Hilton Hotel,¶
- Huntington. Committee chairs (lacking confirmed chair for Facilities) are in place. We are¶
- working on developing a logo and theme. We have a meeting scheduled for July 12th to be held¶
- at NYIT Osteopathic Medicine where we will begin to develop a calendar and budget.¶

6. Upcoming meetings and events: Scheduled 6/21 to be held in the classroom at Total Wines and¶

- → → → → More in Westbury, NY.¶

Agenda: Rita Graves (Adelphi University) will provide updates.¶

on changes to tax laws that will impact 2019-20 verification.¶

7. Regional comments/recommendations (if your Region has pressing issues that needs to be brought to the attention of Executive Council):¶

8. Elections: Slate exists without EC rep because of Debra's transition. Debbi will finalize slate.¶

¶

SUBMITTED BY: Debra Evans¶

DATE: 6/15/19¶

Region #8 Report
NYSFAAA Exec Council Meeting
June 17 and 18, 2019

1. MEETINGS SINCE LAST EXEC COUNCIL MEETING:

Date and Location: February 21, 2019 at Clarkson Universities

Attendees = 6 for regional meeting; 12 participated in the SWT

Topics and Training details: Discussed/promoted podcast benefits to the region; Discussed packaging timelines and plans at the Universities represented; General discussion on concerns in the FA profession and University level.

2. Election Update:

Region 8 will be holding elections for the position of Treasurer. This will be discussed during our June 19th meeting. Executive Council Rep and Regional Chair will stay on for a 2nd term.

3. Other Training events that Region was involved in: N/A

4. Treasury update:

As of 2/21/2019 the account balance was \$3455.80

5. Committee Reports: N/A

6. Conference news (If your region is involved in Conference planning): N/A

7. Upcoming meetings and events:

June 19th- SUNY Plattsburgh will host at the Valcour Inn Boathouse.

October timeframe in Lake Placid area

8. Regional comments/Recommendations (If your region has a pressing issues that needs to be brought to the attention of Council)-Nothing at this time